

## **Government of Andhra Pradesh**

### **Office of The Director Of Public Health and Family Welfare: AP, Vijayawada**

**Tender notice no.3182742/Hiring of Vehicle /SHTO/2026 Dt:16-03-2026**

Director of Public Health & Family Welfare AP, Vijayawada invites tenders from Interested travel agencies / Firms for supply of Innova / Innova crista on hiring basis for the official touring purpose on monthly hiring basis.

The last date and time for receipt of tenders is 3 PM on 25/03/2026

#### **Requirement of vehicle:**

Innova/ Innova crista registered as cab in good condition 2022 and above model with seating capacity 6/7

#### **Terms and conditions:**

- 1). The vehicle should be registered as taxi and to be used for a minimum of 25 days and 2500 kms in a month.
- 2). The vehicle should have valid permit, Insurance, Tax, Pollution Certificate & Fitness certificate along with driver having valid driving license with badge.
- 3). The rates quoted should be inclusive of the all charges, including monthly salary of driver, driver batta, diesel, oil, repair and maintenance of vehicle, insurance, taxes, toll charges. Any other incidental expenses shall be borne by the agency /firm
- 4). The contract of hiring of a vehicle will be initially for a period of 1 year from the date of awarding this contract.
- 5). The driver of the vehicle provided must follow traffic rules and all other regulations prescribed by the government from time to time.
- 6). The driver shall observe all the etiquette and protocol while performing the duty and shall be dressed neatly in proper uniform.
- 7). The vehicle shall be provided on any day including Saturday, Sunday and holidays if required by the department.
- 8). The vehicle should be in good running condition. In case break down of the vehicle the agency /firm has to arrange alternate vehicle on his own cost. In case no replacement is provided on time the DPH&FW has a right to hire a vehicle from the market and the cost incurred has to be borne by the agency/firm.
- 9) The agency shall not engage any sub-agency or transfer the contract to any other person
- 10). The vehicle must be fitted with fire extinguisher in proper working condition at all time and the driver should be trained to use them
- 11). There should be at least two sets of white covers, towels and napkins. It should be changed every week. There should be an air spray in car. The items

mentioned shall be made available at the cost of the owner of the firm.

12). The vehicle should be registered in the name of the agency / firm with the concerned authority of central / state government. Self-attested photocopies of Registration certificate, Insurance, Fitness and tax paid receipt should be attached with the tender. The vehicle should be comprehensively insured with the pollution certificate.

13). The vehicle should have necessary permits from the concerned authority. This office will not be responsible for any challan, loss, damage and accident to the vehicle or any other vehicle or injury to anybody.

14). In case of any accident, all the claims arising out of it shall be met by the agency/firm/vehicle owner.

15). If any of the terms and conditions above, is not found fulfilled during the currency of contract, the Director of public health and family welfare, Vijayawada reserves the right to terminate the contract without assigning any reasons thereof. However, this contract can be terminated with a notice period of one month by the either side.

16). In case of any dispute, the decision of the Director of public health and family welfare shall be final and binding.

17) The under signed reserves the right to reject any or all the tenders received without assigning reasons there for.

18) Preference will be given to recent model/recently registered vehicles.

19)The firm /agency shall produce the vehicle before DPH&FW, A.P for inspection regarding the condition of the vehicle before award of the contract.

20). The sealed tenders should be dropped in the tender box available in O/o DPH &FW, 5<sup>th</sup> Floor, Reliance digital, Chuttagunta, Opp.BSNL office Eluru road, Vijayawada- 520004 from 10.00 hrs to 17.30 hrs on all working days.

21) Last date and time for submission of tenders:

**25.03.2026 up to 3.00 P.M.**

22). Date and time for finalization of tenders: **25.03. 2026.at 5PM**

**DR.K.PADMAVATHI**

Director of Public Health and Family Welfare  
A.P,Vijayawada

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Komaragiri Padmavathi  
Date: 16-03-2026  
15:28:35

**TENDER FORM**

- 1) Name of the Firm/ Travel Agency:
- 2) Address with contact no :
- 3) Date of registration of the firm or agency:
- 4) PAN No:
- 5) Aadhar No:
- 6) **Vehicle & Driver Particulars:**
  - i) Vehicle Registration No:
  - ii) Month & Year of Purchase:
  - iii) Make:
  - iv) Cost of the vehicle at the time of purchase:
  - v) No. of Kilometres run:
  - vi) Seating capacity:
  - vii) Driver License No:
  - viii) Driver badge No:
  - ix) Fitness Validity:
  - x) Insurance Validity:
  - xi) Permit Validity:
  - xii) Tax Validity:
  - xiii) Quoted Hiring charges per month:

Signature of the Tenderer

DR.K.PADMAVATHI  
Director of Public Health and Family Welfare:  
A P, Vijayawada

Digitally signed by  
Komaragiri Padmavathi  
Date: 16-03-2026  
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